

**EUREKA FORBES**  
Your friend for life

Congratulations

Welcome to the Family of Eureka Forbes!!

Date: 12/6/2019

Dear Mr/Ms USHA LAKSHMI S

This has reference to the interview you recently had with us. We are pleased to welcome you to The Eureka Forbes family, and offer you the position of CSS/TE/Sr.TE based with remuneration of Rs.11,200/- per month

You are requested to report to the following address on 15/6/2019 at 10.00A.M, for your Induction & Training.

The following documents are essential to process your appointment with us, requesting you to Carry the same on the date of joining.

1. 02 reference letters from well-known citizens (other than your friends, relatives and teachers) vouching your character and conduct (with contact number).
2. 03 stamp size colour photographs (with neck tie).
3. One family photograph.
4. Copies of your educational certificates (from SSLC onwards) along with the originals (for verification).
5. Blood group certificate.
6. Copy of your election card/passport/family ration card.
7. PAN card Copy.
8. Past Company Relieving Order.

Kindly sign our register as a token of your acceptance,

In case of any queries or clarification, please do not hesitate to contact

Mr. S. SATHYA Contact No: 9710421896

We look forward to a mutually beneficial association and supporting you in your career aspirations!

Yours faithfully,  
For Eureka Forbes Limited





Authorized Signatory

Regional Office: C & D-5, Level-IV, Anmol Palani, No.88, G.N. Chetty Road, T.Nagar,  
Chennai-600 017.Tel:044-30289250,30289260, Fax:044-30289244.

Eureka Forbes Limited.

Corporate Head Office:  
B1/B2,701, Marathon Innova,  
OFF: Ganpatrao kadam Marg  
Lower Parel, Mumbai-400 013. Website: <http://www.eurekaforbes.com>

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

Date: 15.02.2019  
Hyderabad.

**OFFER LETTER**

Mr.D.Usha Rani,  
No.56/98 Sivagami Street,  
Od Perungalathur,  
Chennai.

Dear Krishnamoorthy,

With reference to your application and the subsequent interview that you had with us on 22nd December, 2018 for employment in our company, we are pleased to appoint you as a "Technical Associate" on following terms and conditions.

**Date of Joining:** This appointment letter is valid for your joining on or before 20<sup>th</sup> August 2019. In case of your not complying this, the appointment would be treated as cancelled.

**Medical Fitness:** The appointment is valid only in case of your being found medically fit to perform your duties by the registered Medical Practitioner authorized by the Company. Further, your fitness for the job is subject to periodical medical examinations by the company.

**Certificate Testimonials:** The appointment is further subject to your providing documented proofs about details mentioned in the Application form by you and information provided by you during interviews with the management. This includes Certificates of educational qualifications and any other professional qualifications completed during the graduation.

**Probation period:** The period of first six months from your joining duty will be considered as Probation period. During this period, you are required to get yourself acquainted to the job. At the end of this period your performance will be reviewed. Satisfactory performance may lead to confirmation of your services with the company and unsatisfactory performance can lead to extension of probation period for another three months or cessation of your employment. This will be at sole discretion of the management. Your probation period would be considered to be extended if you are intimated in writing about confirmation of your services.

**Working Hours and Weekly Off:** You will attend your duties and discharge the responsibilities entrusted upon you as per the working hours scheduled by them an agreement for your department or functional area. The schedules for working hours and weekly off authorized by superiors will have to be compiled all the time. Such schedules are subject to changes and modifications depending upon exigency of work. You may be transferred from one shift to another as and when need arises and also you may be required to work for extra hours keeping in view the urgency of work as deemed necessary by your superiors.

**iAppSoft Solutions India Pvt Ltd**

Level 1, Spacilon Towers, Near Westin Hotel, Vitalrao Nagar, Madhapur, Hyderabad - 500081.  
Tel : 040-71327427 | info@iappsoftsolutions.com | www.iappsoftsolutions.com

*B. Kalpana*  
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PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
SIVAKKAM, CHENNAI - 600 073.



In the event of any situation not specified in the above terms and conditions, the management's decision will be bound to you.

We welcome you to the company and look forward to your participation in making the activities of the company an outstanding success.

You are requested to treat this appointment letter as a confidential document.

Please sign and return the duplicate copy of this letter in token of acceptance of the terms and conditions mentioned above.

For iAppsoft Solutions India Pvt. Ltd.

Authorized Manager



*[Handwritten signature]*

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Signature: *Agasthya S*

Date: *09/01/2019*

*B. Kalpana*  
PRINCIPAL

PRINCE SHRI VENKATESHWAR  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073

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**Remuneration:** Your annual remuneration will be described as below-

Monthly Emoluments	Monthly	Annual
Basic	8,860.00	106,320.00
House Rent Allowance	4,430.00	53,160.00
Conveyance Allowance	1,600.00	19,200.00
Medical Allowance	1,250.00	15,000.00
Special Allowance	4,875.00	58,476.00
CCA	3,987.00	47,844.00
<b>Gross Monthly Salary</b>	<b>25,002.00</b>	<b>300,000.00</b>

**Leave:** You will be entitled to a number of working days for a calendar year comprising of 12 casual Leaves. This distribution and entitlement are subject to change. Entitlement and utilization of earned Leave will be governed by the Factories Act. Entitlement of Leave is not the right to leave. Advance approval /sanction of superiors and reporting authority is to be obtained before availing any leave. Remaining absent from duty without sanctioned leave will be treated as unauthorized leave.

**Transfer:** Your employment is liable from one department to another or from one unit / office / plant / site / location of the company whether existing or which may come in existence in future anywhere across the country. On all such transfers, the conditions of services and rules and regulations applicable at the place of transfer will be application to you.

**Secrecy:** A complete secrecy will have to be observed by you on all company matters including Security arrangements, technical know-how, and Financial and Administration matters. And shall not divulge or be responsible for divulging any secret of the company to any person(s) during your employment and afterwards. Any breach of this condition on your part shall be ought to termination your services from the company with immediate effect.

**Safe up-keeping of company's property:** Safe up-keeping and return in good conditions and order of all the company's property such as tools, equipment's, instruments, uniform, literature etc. in your use / custody / care / charge will have to be observed by you. Accountability of any such goods or literatures etc., provided to you for official purpose will be yours. On completion of work or assignment or at the termination or cessation of employment, you will return all such properties allotted to you to your reporting authority with record.

**Termination:** Your employment with the company can be terminated by them an agreement with immediate effect without assigning any reason whatsoever during the training or probationary period of your services. Any breach of trust on your part will be liable for termination of your services with 30 days' notice period. After confirmation, your services can be terminated by notice pay in lieu of notice period. You will adhere to the rules and policies of the company existing or all those which may come into force in future. Extend cooperation to your colleagues in the execution of jobs and follow the instructions given by your superiors. A detail of other conditions will be provided at the time of confirmation.

**iAppSoft Solutions India Pvt Ltd**

Level 1, Spacion Towers, Near Westin Hotel, Vitalrao Nagar, Madhapur, Hyderabad - 500082  
Tel : 040-71327427 | info@iappsoftsolutions.com | www.iappsoftsolutions.com

*B. Kalpana*  
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PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
MADHAVAPUR, CHENNAI - 600082



In the event of any situation not specified in the above terms and conditions, the management's decision will be bound to you.

We welcome you to the company and look forward to your participation in making the activities of the company an outstanding success.

You are requested to treat this appointment letter as a confidential document.

Please sign and return the duplicate copy of this letter in token of acceptance of the terms and conditions mentioned above.

For iAppsoft Solutions India Pvt. Ltd.

Authorized Manager



I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Signature:

Date:

16/07/2014

B. Kalpane  
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PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

**iAppSoft Solutions India Pvt Ltd**

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Tel : 040-71327427 | info@iappsoftsolutions.com | www.iappsoftsolutions.com



Company

10<sup>th</sup> February, 2019

Usha Rani Perumal  
Chennai

Dear Usha Rani

We are pleased to inform you that based on your application and subsequent discussions you had with us, it has been decided to provide you an opportunity to undergo on the job practical training at our Conneqt Business Solutions Limited Offices / Centre for a period of 12 Months from Date of Joining. You shall report to the training on or before 10<sup>th</sup> October, 2019 failing which it will be deemed that the opportunity given to you is withdrawn automatically.

You shall undergo the training strictly in accordance with the scheme of training of the company. If found not satisfactory, the training period may be extended for a further period of one month or the opportunity given to you will be discontinued at the discretion of the Management.

During the period of training, you will be placed in different work locations of the company and your first placement for training will be Chennai. You will undergo on the job training under the supervision of designated supervisors, informed to you at the start of training.

During the period of training, you will be required to participate in the assessment process implemented by the company from time to time to assess your learning on the job and skill levels.

During the course of evaluation, if it is found that your learning is not up to the mark as per the expectations of the management, the opportunity given for training will be discontinued and you shall have no claim what so ever on the company.

This offer of training is subject to verification of the particulars submitted by you and in case any particulars submitted by you are found to be false or incorrect, your training will be terminated without notice and you are required to pay equivalent to the One-month Stipend Amount in lieu of notice.

The company works in shifts and hence the on-the-job training will take place in all the shifts. In view of the same you are required to attend to your training in shifts as advised by the officials of the company from time to time.

If you undergo training regularly on all the working days of the company you would be eligible for the Leaves as per the company policy.

You shall follow the same working days, working hours and holidays of the company. You shall be regular to your training. If you fail to attend the training continuously for a period of 8 working days, it will be treated that you have discontinued the training and hence the company reserves its right to claim compensation from you.

You may discontinue the training within 6 months by giving 15 days' notice in writing to the company and similarly, the company may discontinue your training by giving 15 days' notice. After 6 months, if you discontinue the training, you are required to give 30 days' notice in writing to the company and similarly, the company may discontinue your training by giving 30 days' notice. Any deviation w.r.t the notice period is solely at the discretion of the company.

At any time, if your conduct, behavior, learning on the job etc., are not in conformity with the rules, regulations and expectations of the company, your training will be discontinued without any notice and payment in lieu thereof.

You shall be entitled to a monthly stipend as per the below mentioned grid.

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 07

Component	Amount (Rs.) Per Month
A. BASIC STIPEND	13300.00
B. PERFORMANCE INCENTIVE: This will be payable on a monthly basis. The payout shall vary from 0% to 150% based on your PMI Rating. There would be no payout during the training period. The details of the policy will be communicated to you separately.	
PERFORMANCE PAY (5% of the Basic Stipend)	700.00
C. GROSS STIPEND (A + B)	14000.00

You will be covered under insurance as per the company policy which can change time to time as per the management discretion.

During the period of training, you will be paid Stipend of Rs. 13300.00 per month. Tax Deductions will be as applicable.

You are eligible for Performance Incentive: This will be payable on a monthly basis. The payout shall vary from 0% to 150% based on your PMI Rating. There would be no payout during the training period. The details of the policy will be communicated to you separately.

On successful completion of training, at the discretion of the Management, you may be offered an Apprentice - Customer Care position as a Probationer. You are required to work for a minimum period of one year with the company. If you leave the services without completing the mandatory period or if you fail to take up the employment as probationer, you are liable to pay the cost of training incurred by the company together with the stipend paid to you.

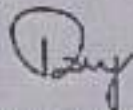
In all matters not mentioned herein above, you shall be governed by the rules, regulations or practices of the company pertaining to trainees from time to time.

Kindly note that you will not be entitled to any other benefits or perquisites.

This letter of training is sent to you in duplicate and we request you to kindly sign the duplicate copy of this letter as a token of acceptance of the terms and return it to us at the earliest.

With Best Regards,

For Conneqt Business Solutions Limited,



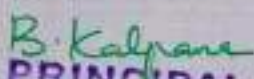
Tony Jacob Joseph  
Associate Vice President - Human Resources.

I hereby read and fully understood the terms of my training letter. I hereby accept the terms of my training.

Signature:

Name:

Date:

  
**B. Kalpana**  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
**GOWRIVAKKAM, CHENNAI-600 072.**

**Date:** February 16<sup>th</sup>, 2019

**Sub: Offer of Employment**

Dear Vaishali,

We are pleased to make you an offer of employment at First source Solutions Limited ("Company"), for the position of **CSA, H2** at the company's Chennai office.

The break-up of the salary offered is provided below.

COMPONENT	AMOUNT (Rs)
Basic	5,000.00
House Rent Allowance	2,500
Special Allowance	2,261
Statutory Bonus/ Incentive/ Ex-Gratia *	2,452
<b>GROSS SALARY</b>	<b>12,213</b>
PF (12% of Basic) - Co. Contribution	600
Gratuity(4.8% of Basic)*	240
ESI- (3.25% of Gross) - Co. Contribution	461
<b>RETIRALS</b>	<b>1,301</b>
Conduct Incentive p.m	2,465
<b>SALARY (p.m.)</b>	<b>15,979</b>
<b>SALARY (p.a.)</b>	<b>191,748</b>

**A. Statutory Applicability and other Allowances:**


- Gratuity will be paid in accordance with the Payment of Gratuity Act, 1972;
- Provident Fund contribution will be in accordance with the Employees' Provident Fund and Miscellaneous Provisions Act, 1952;
- Statutory bonus will be paid in accordance with the Payment of Bonus Act, 1965;
- Taxes as per the Income Tax Act, 1961 will be deducted in each month's salary. Please provide proof of income earned and tax computation sheet of your previous employment so that the same can be considered and appropriate adjustments made.

**B. Appointment Details:**

<b>Date of joining</b>	2 <sup>nd</sup> JULY 2019
<b>Time of joining</b>	1:00:00 PM

Statutory deductions & payments will be applicable in accordance with your eligibility under law. Any incentive / performance / variable pay will be applicable as per your eligibility under company policies.

You will be given an appointment letter with the terms and conditions of your employment if you accept this offer and are appointed in the Company.

  
**PRINCIPAL**  
 PRINCE SHRI VENKATESHWARA  
 ARTS AND SCIENCE COLLEGE  
 GOWRIVAKKAM, CHENNAI-600 073.

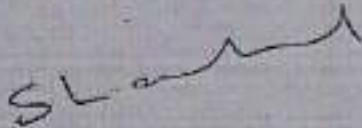


Your appointment in the Company is subject to the submission of documents as requested and a successful background verification check which will be conducted by the Company.

This offer is valid till July 20<sup>th</sup>, 2019 from the date of issue for your acceptance and will be rescinded by the Company in the absence of acceptance by you.

We hope that your association with the Company will be a long and fruitful one. Thanking You,

**For First source Solutions Limited**

.....  


**Shahul Karim**  
**SVP - Human Resources**

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

# ARMSOFTECH PRIVATE LIMITED

C-9, Thiru Vi Ka Industrial Estate, Guindy, Chennai - 600 032.  
CIN:U72900TN2017PTC115929

Date: 14/02/2019.

SUBJECT: OFFER LETTER

Dear Valarmathy. G

Congratulations!

We are pleased to inform that you have successfully completed the interview process and been short-listed for an offer of employment with ARMSOFTECH PRIVATE LIMITED.

Your final offer is conditional by providing all the documents on time to the satisfaction of the company.

Position selected for	Process Associate
Work Location	Chennai
Proposed Date of Joining	08/07/2019
Salary (In CTC)	14,000 -/-

Kindly bring the following credentials on the date of joining.

1. Passport Size Photographs.
2. Self attested copy of Address Proof-2 copies (Aadhar card-Mandatory, Voter's ID, Ration card, Passport, Driving License).
3. Copies of all educational certificates.

Note: If you don't have any marks sheet or certificate with you, you have to get a letter from your college!

4. Family Members Date of Birth Details.
5. Self attested copy PAN Card.

Note:

1. Your appointment is subject to satisfactory reference checks and clearance from any secrecy/service agreements that you may have executed, which could have a bearing on your working with us.
2. Letter of Intent can be withdrawn by the Company if the candidate not joined at promised date
3. You are required to sign this indent, if the above two clauses has been satisfied.
4. Letter of Intent valid only for Month 19 from the date of issue.



FOR ARMSOFTECH PRIVATE LIMITED



Acceptance of LOI

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

## Offer Letter

Name : Vanitha K  
College: Prince Shri Venkateshwara Arts and Science  
Dear **Vanitha K,**

Date:05, December 2018

Congratulations!

We are pleased to Offer you employment at **Worksbot Applications Pvt Ltd**. We feel that Your skills and background will be valuable assets to our team. Further to our discussion and the subsequent Interviews, you have been selected as **"J2EE Developer"**.

After successful completion of performance evaluation of the project at the end of your Probation your Annual Total Compensation will be **INR 2,50,000 PA (Two Lakhs Fifty Thousand only)** at time of your probation period. After your probation period, you will be appointed as permanent employee as per the company norms.

Your services are transferable and you can be seconded or deputed by the company in any operation / projects or any other establishment in India, at the sole discretion of the management.

If found insubordination during probation and goes negligence of duties for which you are making yourself liable for necessary action or corrective action up to and including discharge.

We will inform you the D.O.J after completing your internship. At this time of joining please submit the photocopy of the following documents (Educational documents,5 Passport size photograph, Address proof and ID proof (Aadhaar Card, PAN Card)).

Regards,


Murali T  
Head- Human Resource

  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.



## OFFER LETTER

Date:11/02/2019

Place: Chennai

Dear Vanitha D,

Congratulations, we are pleased to inform you that further to your excellent performance in subsequent interviews you had in OPPO Campus Recruitment 2019, you have been selected as Sales Trainer in Training Department. Your workplace will be Chennai.

You will be under a learning and development period of 2 months from the date of joining. During your learning period you will be deployed as OPPO New Trainee(ONT), your gross salary during your learning period will be Rs.12,000/- After successful completion of your learning period, your designation will be confirmed as Sales Trainer. Your Gross Salary during this period will be Rs.15,000/- Allowance Rs.3000/-

As Sales Trainer, you will be under probation period (1-3 months). After your successful completion of your probation period, you will be eligible for Gross Salary of Rs.15,000/-, KPI of Rs.5000(Max 100%)- and Allowance of Rs.3000/-

The company also provides employee benefits such as, Statutory benefits such as ESI & PF, Group Personal Accident Insurance, Training with pay, yearly twice promotion chance, Employee welfare Gifts, Team building activities, Festival gifts.

Please note that matters concerning salary & benefits are to be treated in strict confidence between you and the company and should not be divulged to anyone else.

You are requested to bring the below mentioned documents for your joining process on 01/07/2019.

1. Aadhar Card (Mandatory)
2. Bank Passbook/Cancelled Cheque leaf (Mandatory)
3. Pan Card
4. 3-Passport size photographs
5. Educational Documents (Photocopies)
6. Experience letter (If any)

Welcome to OPPO. We look forward for mutually rewarding professional relation with you.

For BRO MOBILE TRADING PVT LTD

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

Date : 14/03/2019

To  
Varalakshmi kamalakannan  
(Code: CAN409347)

**Provisional Offer Letter**

We are pleased to offer you employment in our organization at Randstad India Pvt. Ltd as **Junior Research Analyst**. Your services are being deputed to **Excelra Knowledge Solutions Private Limited** on the following terms and conditions:

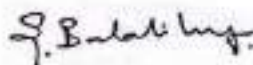
- Your employment will be valid from 14/03/2019 to 19/03/2019, unless and until it is specifically extended in writing by Randstad India Pvt Ltd. You are informed to accept the offer within the validation period.
- Your Salary Gross will be INR 214,404.00 per Annum (as per Annexure 1) and will be paid out basis your actual joining date.
- Your employment is subject to completing our onboarding process, which requires you to :
  - a. Complete on the Randstad portal:
    - Employee profile form
    - Statutory Nomination forms like ESIC, PF, Medicaidm etc.
  - b. Upload proofs of your documents:
    - Government mandated ID proof: Aadhar Card and PAN
    - Address Proof (Any one): Voters ID, Passport, Driving License, Ration Card etc. Copy of both
    - Educational certificates & Previous employment documents.
    - Bank Details for Salary processing: Copy of canceled cheque.

Please note that this is only a provisional offer of employment for a fixed term and is not to be construed as an appointment letter. A detailed appointment letter would be issued to you once you fulfill our employment terms and conditions & upon confirmation of joining duty by the manager.

The next step is for you to log into Randstad Direct, our employee portal to accept this offer. You will soon receive an email and SMS on your registered number with a link to the online portal and your OTP to login. A User guide is also available to help you complete formalities on/before your DOJ.

Please get in touch with us for any queries. Wishing you the very best!

Yours truly,  
**For Randstad India Pvt Ltd.**



**Authorized Signatory**  
**Balakrishnan S**  
**Head - HRSSC**

**Registered Office :**  
Randstad India Private Ltd  
Randstad House,  
Old No. 5 & 5A, New No. 9, Pycrofts Garden Road,  
Nungambakam, Chennai 600 006.  
P +91 (0) 44 66227000 F +91 (0) 44 66227474  
www.randstad.in

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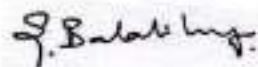
**Annexure I: Salary Breakup**

Component	Monthly	Yearly
Basic	12,000.00	144,000.00
House Rent Allowance	4,867.00	58,404.00
Statutory Bonus	1,000.00	12,000.00
<b>Gross Salary</b>	<b>17,867.00</b>	<b>214,404.00</b>
Employer's Contribution to ESI	581.00	6,972.00
Employer's Contribution to EPF	1,440.00	17,280.00
Insurance	112.00	1,344.00
<b>CTC (Cost to the company)</b>	<b>20,000.00</b>	<b>240,000.00</b>
Employee's Contribution to EPF	1,440.00	17,280.00
Employee's Contribution to ESI	135.00	1,620.00
<b>Net take home = (Gross salary- Total deduction)</b>	<b>16,292.00</b>	<b>195,504.00</b>

\* Income tax, Professional tax and LWF as applicable will be deducted.

\* All the taxes will be deducted as applicable by law. Your salary is strictly confidential.

**For Randstad India Pvt Ltd.**



**Authorized Signatory**  
**Balakrishnan S**  
**Head - HRSSC**

*B. Kalpane*  
**PRINCIPAL**

**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
 GOWRIVAKKAM, CHENNAI - 600 073.



## OFFER LETTER

Date:11/02/2019

Place: Chennai

Dear Varalakshmi S,

Congratulations, we are pleased to inform you that further to your excellent performance in subsequent interviews you had in OPPO Campus Recruitment 2019, you have been selected as Sales Trainer in Training Department. Your workplace will be Chennai.

You will be under a learning and development period of 2 months from the date of joining. During your learning period you will be deployed as OPPO New Trainee(ONT), your gross salary during your learning period will be Rs.12,000/- After successful completion of your learning period, your designation will be confirmed as Sales Trainer. Your Gross Salary during this period will be Rs.15,000/- Allowance Rs.3000/-

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4. 3-Passport size photographs
5. Educational Documents (Photocopies)
6. Experience letter (If any)

Welcome to OPPO. We look forward for mutually rewarding professional relation with you.

For BRO MOBILE TRADING PVT LTD

*Nancy*

*B. Kalpana*  
PRINCIPAL

PRINCIPAL SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.



**SHRIRAM**  
Group

EMPOWERING PEOPLE THROUGH PROSPERITY

LETTER OF APPOINTMENT

Dear Mr/Ms. P. Varsha

Ref : Your application for the post of "MANAGEMENT TRAINEE" and subsequent interview had with us in your college premises .

We are pleased to inform you that you have been selected for the post "Management Trainee "in our organization with a gross CTC of 1.54 per annum.

In addition to the above, you shall be reimbursement of expenses incurred during travel due to the requirement of the field work.

You are requested to bring all the documents related to your education and join the Chennai office from 6<sup>th</sup> May 2019.

You shall be required to abide by the rules and regulations pertaining to office timings, attendance, discipline and other general conditions of the Organization.

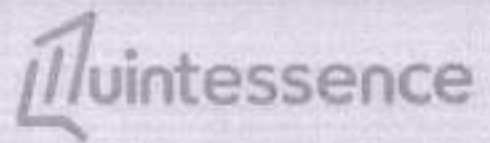
Please sign a copy of this letter as a token of your acceptance and email a scanned copy of the same to us.

Varsha. P  
Candidate's Signature

N. RAJESH  
GENERAL MANAGER.

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.





## OFFER LETTER

Dear Varshini V

Congratulations

You have been provisionally selected for the post of Trainee Billing in our organisation. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

- Your total compensation package on a cost to company basis will be 1,56,000 INR (One lakhs fifty six thousand) per annum.
- Please find your compensation package enclosed in "Annexure 1" of this letter.
- You will be informed of your date of joining upon your successful completion of your graduation and suitable availability of training schedules.
- As a Trainee Billing, you will undergo one month of classroom training.
- The company reserves the right to confirm your employment at the end of the probation period. Confirmation of employment will be based on your performance during the training and the probation period.
- Please provide your acceptance to the offer within the next 7 days. Failure to do so will automatically revoked the offer.

You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a and successful career with long us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt Ltd.,**

S.Sujitha

GM- Human Resources

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.



# SHRIRAM

Group

EMPOWERING PEOPLE THROUGH PROSPERITY

## LETTER OF APPOINTMENT

Dear Mr/Ms. S. Vasudevan

Ref : Your application for the post of "MANAGEMENT TRAINEE" and subsequent interview had with us in your college premises .

We are pleased to inform you that you have been selected for the post "Management Trainee" in our organization with a gross CTC of 1.54 per annum.

In addition to the above, you shall be reimbursement of expenses incurred during travel due to the requirement of the field work.

You are requested to bring all the documents related to your education and join the Chennai office from 6<sup>th</sup> May 2019.

You shall be required to abide by the rules and regulations pertaining to office timings, attendance, discipline and other general conditions of the Organization.

Please sign a copy of this letter as a token of your acceptance and email a scanned copy of the same to us.

S. Vasudevan

Candidate's Signature

N. RAMESH  
GENERAL MANAGER.

B. Kaljane  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

---

Registered Office : 123, Angappa Naicken Street, Chennai 600 001  
Admin Office : Greams Dugar, 149, Greams Road, Chennai - 600 006. Ph : 044 - 42236000



RP - Sanjiv Goenka  
Group  
Growing Legacies



Date: February 16<sup>th</sup>,  
2019

**Sub: Offer of Employment**

Dear VedhaPriya,

We are pleased to make you an offer of employment at First source Solutions Limited ("Company"), for the position of **CSA, H2** at the company's Chennai office.

The break-up of the salary offered is provided below.

COMPONENT	AMOUNT (Rs)
Basic	5,000.00
House Rent Allowance	2,500
Special Allowance	2,261
Statutory Bonus/ Incentive/ Ex-Gratia *	2,452
<b>GROSS SALARY</b>	<b>12,213</b>
PF (12% of Basic) - Co. Contribution	600
Gratuity(4.8% of Basic)*	240
ESI (3.25% of Gross) - Co. Contribution	461
<b>RETIRALS</b>	<b>1,301</b>
<b>Conduct Incentive p.m</b>	<b>2,465</b>
<b>SALARY (p.m.)</b>	<b>15,979</b>
<b>SALARY (p.a.)</b>	<b>191,748</b>

**A. Statutory Applicability and other Allowances:**

- Gratuity will be paid in accordance with the Payment of Gratuity Act, 1972;
- Provident Fund contribution will be in accordance with the Employees' Provident Fund and Miscellaneous Provisions Act, 1952;
- Statutory bonus will be paid in accordance with the Payment of Bonus Act, 1965;
- Taxes as per the Income Tax Act, 1961 will be deducted in each month's salary. Please provide proof of income earned and tax computation sheet of your previous employment so that the same can be considered and appropriate adjustments made.

**B. Appointment Details:**

Date of joining	2 <sup>nd</sup> JULY 2019
Time of joining	1:00:00 PM

Statutory deductions & payments will be applicable in accordance with your eligibility under law. Any Incentive / performance / variable pay will be applicable as per your eligibility under company policies.

You will be given an appointment letter with the terms and conditions of your employment if you accept this offer and are appointed in the Company.

*[Signature]*  
**PRINCIPAL**

PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE

GOWRIVAKKAM, CHENNAI-600 071

Your appointment in the Company is subject to the submission of documents as requested and a successful background verification check which will be conducted by the Company.

This offer is valid till July 20<sup>th</sup>, 2019 from the date of issue for your acceptance and will be rescinded by the Company in the absence of acceptance by you.

We hope that your association with the Company will be a long and fruitful one. Thanking You,

**For First source Solutions Limited**



**Shahul Karim**  
**SVP - Human Resources**

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073

# flex.

July 04, 2019

Velkani C,  
No.4/118, R.M. Veerappan Street,  
Perumbakkam, Chennai - 800100.

Dear Velkani,

We refer to the discussions you had with us and are pleased to offer you a position in **Flextronics Technologies India Private Limited** (hereinafter referred to as "Company") as **Technician - GBS Engineering in Grade 22**. You will be working in **Night shift** and the Company in its sole discretion can change the shift as per business requirement. Your base location would be **Chennai**, subject to change as deemed by the company. We look forward to having you on board on **July 15, 2019** at 8.30am at our **Chennai office**. The address is:

**Flextronics Technologies India Pvt. Ltd**  
Global Business Services, 6th Floor,  
Campus 5, RMZ Millennia Business Park,  
No. 143, Dr. MGR Road,  
Kandanchavadi, Chennai - 96.

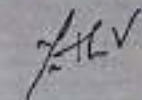
Your Target Cash will be **INR 2,50,000/- per annum**. The enclosed annexure 1 would give you the breakup of your **TTC**. Please note that this offer shall be valid subject to your clearing the **Background verification check** as per the Company's policies. As discussed, you will be issued a detailed appointment letter once you submit the provisional certificate from the college. Your employment will be governed by the terms of the appointment letter issued to you. The provisional certificate copy needs to be submitted within **3 months** from the date of joining or **15 days** from the announcement of results or date announced by the university thereof, whichever is earlier. You agree to sign an **Undertaking** at the time of joining & will have to abide by the terms mentioned in the same. You would be reporting to **Rajesh Kumar Rajappan, Manager - GBS Engineering** on the date of joining; reporting is subject to change post joining, if required.

Please bring along the original & 2 copies of the below documents with you on your date of joining:

1. Aadhaar Card Copy
2. Print out of this Offer letter.
3. Three passport size photographs (Formal Attire in White Background)
4. ID Proofs (Voter ID, Driving License, Passport, etc.)
5. PAN card details (Mandatory). If you have applied for a New PAN card, kindly provide copy of acknowledgement receipt that it has been applied.


We would appreciate your returning the duplicate copy of this offer letter with the annexure duly signed by you as a token of your acceptance. We look forward to having you on board with us at the earliest.

Thanking you,  
For **Flextronics Technologies (I) Pvt. Ltd.**  
Global Business Services



Yathi Venkatesh

Human Resources

  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073

### ANNEXURE 1

Name: Velakani C

Designation: Technician - GBS Engineering

Grade: 22

Compensation Structure:

	Component	Annual (INR)	
A	Basic	69,630	Taxable Component
	House Rent Allowance	34,815	40% of Basic for Non Metro Cities 50% of Basic for Metro Cities
	Medical Reimbursement	15,000	Taxable Component
	Education Allowance	2,400	
	Conveyance	19,200	Taxable Component
	Special Allowance *	70,770	Taxable Component
	Other Allowance*	0	Taxable Component
	<b>Cash Pay</b>	<b>2,11,815</b>	
	<b>Retirals</b>		
B	P.F*	21,240	Employer Contribution
C	Gratuity		As per legislation
	<b>CTC</b>	<b>2,33,055</b>	
D	Target Bonus**	16,945	
	<b>Total Target Cash</b>	<b>2,50,000</b>	

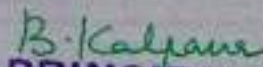
ESIC and Gratuity would apply as per Government rules and laws. Employer contribution is over and above your TTC.

Flexible Benefits Plan:

Component	Maximum eligibility per annum	Criteria for claims
Gifts Card	Rs. 4,500/-	Annually
Meal Card	Rs. 26,400/-	Monthly

(\*) - Please note that the above is not an additional component, it will be deducted from Special Allowance / Other Allowance. If cards are availed, then the cash portion of your salary will reduce to extent of cards chosen and PF contribution may change as per government regulations.

(\*\*) - You are eligible to participate in the Flex Bonus Program and the target bonus is a percentage of your gross salary. Actual payout level is dependent upon company performance and in accordance with the bonus plan for your organization."

  
**PRINCIPAL**  
 PRINCE SHRI VENKATESHWARA  
 ARTS AND SCIENCE COLLEGE  
 GUWRIVAKKAM, CHENNAI-600 073

6th Mar 2019

Mr. Venkatesh G

Chennai

Subject: LETTER OF OFFER

Dear Venkatesh

We thank you for your interest in discussing an opportunity to be a part of Just Dial Ltd.

Based on the discussions with you, we are pleased to offer you to the position of Just Dial Ambassador, you will be on probation for a period of six months from the date of joining.

The annual compensation calculated on cost to company will be INR 2,50,000/-

Your place of position will be Chennai.

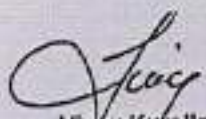
As a part of your joining formalities, a complete verification of your identity documents and your background will be done, on successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

You are requested to sign a copy of this letter as token as acceptance.

We look forward your joining to the JUST DIAL Team and wish you a long and fulfilling career with the Organisation.

For Just Dial Ltd



Vinay Kyrolla  
Head - Human Resources, Chennai

*B. Kalpana*  
PRINCIPAL

PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 673.

## Just Dial Limited

CIN NO: L74140MH1993PLC150054

No 184-187 Temple Steps, B & C Block 3rd Floor, Anna Salai, Little Mount, Saldapet, Chennai - 600015. Phone : 044-4270 0000  
Registered & Corporate Office : Palm Court Building M, 501/83, 5th Floor, New Link Road, Besides Goregaon Sports Complex, Malad West, Mumbai - 400064  
Tel : 022-28884060 / 66976666 • Fax : 022-28823789

Mumbai, Delhi, Kolkata, Chennai, Bangalore, Pune, Hyderabad, Ahmedabad, Coimbatore, Jaipur and Chandigarh

☎ 88888-88888 | [www.justdial.com](http://www.justdial.com)



Aagna Corporate Services Pvt Ltd.,

27<sup>th</sup> Feb 2019

OFFER LETTER

Dear Venkatesh K.

With reference to the discussions we had with you, we on behalf of Aagna Corporate Services Pvt Ltd., are pleased to offer you the position of "Process Associate" and invite you to join Aagna Corporate Services Pvt Ltd.,

Based upon your credentials and information shared during your interview, we feel that you will be able to make an outstanding contribution to our organization and you will be eligible for a compensation of **Rs.13,000 (Thirteen thousand only) per month** excluding other allowances.

The allowances, benefits and the other terms and conditions of your employment will be as per company policies as applicable from time to time. Your compensation will be reviewed in future as per company policy.

You will be provided with ON-JOB training for a period of 15 days from the date of joining and no Compensation will be provided during the ON-JOB training period.

We welcome you abroad the detailed appointment order will be given after completion of training successfully, we expect you to join on or before **15<sup>th</sup> July 2019** in line with discussion with you, otherwise this offer will stand withdrawn automatically.

Our offer is contingent upon satisfactory evidence and verification of your credentials

1. Educational Qualification(Photocopy)
2. Identity Proof (Photocopy)
3. Address Proof(Photocopy)
4. One Passport Size Photograph.

Again, congratulations and welcome to the Aagna Corporate Services Pvt Ltd.,

Thanking You.

For Aagna Corporate Services Pvt Ltd.,

(Hariharan R)  
General Manager- HR

Employment offer accepted

PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600073.

Aagna Corporate Services Pvt. Ltd

Temple Tower Building, A 4, Ground floor, Door No 672, Anna Salai, Chennai, Tamil Nadu-600035.





**OFFER LETTER**

Date:11/02/2019

Place: Chennai

Dear Venkatesh M,

Congratulations, we are pleased to inform you that further to your excellent performance in subsequent interviews you had in OPPO Campus Recruitment 2019, you have been selected as Sales Trainer in Training Department. Your workplace will be Chennai.

You will be under a learning and development period of 2 months from the date of joining. During your learning period you will be deployed as OPPO New Trainee(ONT), your gross salary during your learning period will be Rs.12,000/- After successful completion of your learning period, your designation will be confirmed as Sales Trainer. Your Gross Salary during this period will be Rs.15,000/- Allowance Rs.3000/-

As Sales Trainer, you will be under probation period (1-3 months). After your successful completion of your probation period, you will be eligible for Gross Salary of Rs.15,000/-, KPI of Rs.5000(Max 100%)- and Allowance of Rs.3000/-

The company also provides employee benefits such as, Statutory benefits such as ESI & PF, Group Personal Accident Insurance, Training with pay, yearly twice promotion chance, Employee welfare Gifts, Team building activities, Festival gifts.

Please note that matters concerning salary & benefits are to be treated in strict confidence between you and the company and should not divulged to anyone else.

You are requested to bring the below mentioned documents for your joining process on 01/07/2019.

1. Aadhar Card (Mandatory)
2. Bank Passbook/Cancelled Cheque leaf (Mandatory)
3. Pan Card
4. 3-Passport size photographs
5. Educational Documents (Photocopies)
6. Experience letter (If any)

Welcome to OPPO. We look forward for mutually rewarding professional relation with you.

For BRO MOBILE TRADING PVT LTD

*B. Kalpana*  
**PRINCIPAL**

**PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073**



## OFFER LETTER

Date:11/02/2019

Place: Chennai

Dear Venkatramanan E ,

Congratulations, we are pleased to inform you that further to your excellent performance in subsequent interviews you had in OPPO Campus Recruitment 2019, you have been selected as Sales Trainer in Training Department. Your workplace will be Chennai.

You will be under a learning and development period of 2 months from the date of joining. During your learning period you will be deployed as OPPO New Trainee(ONT), your gross salary during your learning period will be Rs.12,000/- After successful completion of your learning period, your designation will be confirmed as Sales Trainer. Your Gross Salary during this period will be Rs.15,000/- Allowance Rs.3000/-

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3. Pan Card
4. 3-Passport size photographs
5. Educational Documents (Photocopies)
6. Experience letter (If any)

Welcome to OPPO. We look forward for mutually rewarding professional relation with you.

For BRO MOBILE TRADING PVT LTD

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

23-Jul-2019

Dear VENNILA P,

We are pleased to offer you the position of FINANCIAL SERVICES CONSULTANT at Level - 1 of our Company.

Components	Components Rs. Per annum
Basic	81,000
Supplementary Allowance	99,000
Employer's Contribution to PF	21,600
Statutory Bonus	7,000
Gratuity	3,894
Flexible Compensation Pay	57,506
<b>Total Fixed Pay</b>	<b>270000.00</b>

The Company reserves the right to conduct background checks including your antecedent, Education and employment. Your continuation in employment will be subject to satisfactory reports being received from all the above-mentioned sources.

Please note that this offer is made and is valid subject to your acceptance of the term/conditions of employment with us and may be withdrawn/modified if any information or representation furnished by you is found to be incorrect or if any material information is detected by us to have been suppressed/misrepresented by you or any action on your part is found to be in contravention to the terms and conditions of employment or the Company's Code of Conduct or any Applicable Anti-Bribery Law and the Anti-Corruption and Bribery Policy of the Company. This offer letter may be withdrawn by the Company without assigning any reason whatsoever for such withdrawal. This letter is not to be construed as your letter of appointment, which will be issued separately subject to the conditions mentioned above.

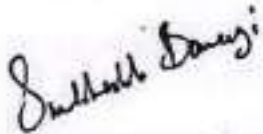
The Company shall have the right to transfer you to any of its departments / offices or depute you to group companies, anywhere in India. In case of deputation to a group Company, the terms and conditions of your employment including gross salary and benefits, etc. as stated in this letter will continue to be applicable.

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWAR  
ARTS AND SCIENCE COLL.  
GOWRIVAKKAM, CHENNAI - 600 073.

You are required to submit the requisite documents & proofs of successful completion of your graduation course within 6 months of joining the organization.

We look forward to your joining the company and wish you a long and successful career with the organization.

Best Regards,



**Subhashish Banerji**  
**Executive Vice President**  
**Human Resources**  
**ICICI Prudential Life Insurance Co. Ltd.**

*B. Kalpana*  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
GOWRIVAKKAM, CHENNAI - 600 073.

Ref/AS008/July/Chennai/VI

**OFFER LETTER-PRIVATE & CONFIDENTIAL**

July 16, 2019

M.Vignesh  
No.4/25, Mallikeshwaran Nagar, 1st Street,  
Pallikaranai,  
Chennai – 600100.

Dear Vignesh,

**Welcome to A S Soft Technologies Private Limited.**

It was a pleasure meeting you to explore a career opportunity with A S SOFT TECHNOLOGIES PRIVATE LIMITED. Based on our discussions, we are pleased to offer you the position of **Associate Consultant, in Band1 and Level 1** with our organization. The gross compensation will be **INR 280000/-** (Rupees Two Lakhs Eighty Thousand Only) per annum. The details of the terms and conditions of the offer of employment are detailed in the enclosed annexure.

At **A S SOFT TECHNOLOGIES PRIVATE LIMITED** we believe we have a historic opportunity of building global world class company. We also believe we are very unique in several ways – our equal strengths in Applications, BPO and ITO; being a flat, open and communicative organization; our ethos that encourages, promotes and rewards empowerment; initiative; flawless execution and leadership. In return, we promise to provide you a platform to grow and fulfil your personal and professional goals. We look for professionals like you who would partner the future growth of the organization. We are confident that with your skills, competencies and capabilities you would be a valuable addition to the team.

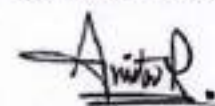
This offer of employment is contingent upon you fulfilling the background verification process that the organization will conduct. We look forward to you joining us at our Chennai office on August 05, 2019.

Please keep your recruiter informed, in case of advancement in the joining date.

Please endorse your acceptance by duly signing the duplicate copy of this letter on all sheets at the bottom on the right corner and return to the undersigned by either mailing it or handing it over to us.

Yours Sincerely,

For **A S SOFT TECHNOLOGIES PRIVATE LIMITED.,**



Anita Roselin  
Global Head-HRD



*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI

**A S SOFT TECHNOLOGIES PRIVATE LIMITED**

Level 5, Prestige Palladium Bayan, 129-140 Greams Road, Chennai, Tamil Nadu 600006  
+91 44 6620 5575 info@asoftware.net www.asoftware.net



## OFFER LETTER

Date: 24<sup>th</sup> April 2019

Dear Vignesh M

Welcome to Synergy India!

It gives us great pleasure to offer the role of **Project Trainee** for which you have interviewed with us. The Total Annual Salary will be **INR 2,80,000 per annum**. The compensation and the other benefits that you would be entitled will be stated to you after the completion of 16 days of training with us. We request you to return the enclosed duplicate copy of the offer letter while joining the firm.

The date of joining with us will be any day on or before **10<sup>th</sup> Jun 2019**.

The role, in which you join us, is a very important one which will entail dealing with important and sensitive information, records and such other matters of the company, you are informed to maintain secrecy of the official matters.

We look forward to you joining our team. We are sure that you will have a bright career with our company. We take this opportunity to welcome you and your family into the folds of us.

Regards,

Mr. P. Vikram  
Human Resources

Signature of the Candidate: \_\_\_\_\_

Date: 03/06/2019

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GURUVAYUR, CHENNAI - 600 073.



# SHRIRAM

Group

EMPOWERING PEOPLE THROUGH PROSPERITY

## LETTER OF APPOINTMENT

Dear Mr/Ms. N. Vignesh.

Ref : Your application for the post of "MANAGEMENT TRAINEE" and subsequent interview had with us in your college premises .

We are pleased to inform you that you have been selected for the post "Management Trainee "in our organization with a gross CTC of 1.54 per annum.

In addition to the above, you shall be reimbursement of expenses incurred during travel due to the requirement of the field work.

You are requested to bring all the documents related to your education and join the Chennai office from 6<sup>th</sup> May 2019.

You shall be required to abide by the rules and regulations pertaining to office timings, attendance, discipline and other general conditions of the Organization.

Please sign a copy of this letter as a token of your acceptance and email a scanned copy of the same to us.

N. Vignesh

Candidate's Signature

H. RAJESH  
GENERAL MANAGER.

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

Registered Office : 123, Angappa Naicken Street, Chennai 600 001

Admin Office : Greams Dugar, 149, Greams Road, Chennai - 600 006. Ph : 044 - 42236000



July 04,2019

Vignesh R,  
No.7b, Soundarrajan Nagar, First Main Road,  
Near Bsnl Office, Keelkattalai, Chennai - 600117.

Dear Vignesh,

We refer to the discussions you had with us and are pleased to offer you a position in **Flextronics Technologies India Private Limited** (hereinafter referred to as "Company") as **Technician - GBS Engineering in Grade 22**. You will be working in **Night** shift and the Company in its sole discretion can change the shift as per business requirement. Your base location would be Chennai, subject to change as deemed by the company. We look forward to having you on board on **July 15,2019** at **8.30am** at our **Chennai office**. The address is:

**Flextronics Technologies India Pvt. Ltd**  
**Global Business Services, 6th Floor,**  
**Campus 5, RMZ Millennia Business Park,**  
**No. 143, Dr. MGR Road,**  
**Kandanchavadi, Chennai - 96.**

Your Target Cash will be **INR 2,50,000/- per annum**. The enclosed annexure 1 would give you the breakup of your TTC. . Please note that this offer shall be valid subject to your clearing the Background verification check as per the Company's policies. As discussed, you will be Issued a detailed appointment letter once you submit the provisional certificate from the college. Your employment will be governed by the terms of the appointment letter issued to you. The provisional certificate copy needs to be submitted within 3 months from the date of joining or 15 days from the announcement of results or date announced by the university thereof, whichever is earlier. You agree to sign an Undertaking at the time of joining & will have to abide by the terms mentioned in the same. You would be reporting to **Rajesh Kumar Rajappan, Manager - GBS Engineering** on the date of joining; reporting is subject to change post joining, if required.

**Please bring along the original & 2 copies of the below documents with you on your date of joining:**

1. Aadhaar Card Copy
2. Print out of this Offer letter.
3. Three passport size photographs (Formal Attire in White Background)
4. ID Proofs (Voter ID, Driving License, Passport, etc.)
5. PAN card details (Mandatory). If you have applied for a New PAN card, kindly provide copy of acknowledgement receipt that it has been applied.

We would appreciate your returning the duplicate copy of this offer letter with the annexure duly signed by you as a token of your acceptance. We look forward to having you on board with us at the earliest.

Thanking you,  
For **Flextronics Technologies (I) Pvt. Ltd.**  
**Global Business Services**

Yathi Venkatesh

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 070

Human Resources



**ANNEXURE 1**

Name: Vignesh R

Designation: Technician - GBS Engineering

Grade: 22

Compensation Structure:

	Component	Annual (INR)	
A	Basic	69,630	Taxable Component
	House Rent Allowance	34,815	40% of Basic for Non Metro Cities 50% of Basic for Metro Cities
	Medical Reimbursement	15,000	Taxable Component
	Education Allowance	2,400	
	Conveyance	19,200	Taxable Component
	Special Allowance *	70,770	Taxable Component
	Other Allowance*	0	Taxable Component
	<b>Cash Pay</b>	<b>2,11,815</b>	
	<b>Retirals</b>		
B	P.F*	21,240	Employer Contribution
C	Gratuity		As per legislation
	<b>CTC</b>	<b>2,33,055</b>	
D	Target Bonus**	16,945	
	<b>Total Target Cash</b>	<b>2,50,000</b>	

ESIC and Gratuity would apply as per Government rules and laws. Employer contribution is over and above your TTC.

Flexible Benefits Plan:

Component	Maximum eligibility per annum	Criteria for claims
Gifts Card	Rs. 4,500/-	Annually
Meal Card	Rs. 26,400/-	Monthly

(\*) – Please note that the above is not an additional component, it will be deducted from Special Allowance / Other Allowance. If cards are availed, then the cash portion of your salary will reduce to extent of cards chosen and PF contribution may change as per government regulations.

(\*\*) – You are eligible to participate in the Flex Bonus Program and the target bonus is a percentage of your gross salary. Actual payout level is dependent upon company performance and in accordance with the bonus plan for your organization.\*

*B. Kalpana*  
**PRINCIPAL**  
 PRINCE SHRI VENKATESHWARA  
 ARTS AND SCIENCE COLLEGE  
 GOWRIVAKKAM, CHENNAI-600 073



No.34,Venkateshwara Colony  
Nehru Nagar,3<sup>rd</sup> Cross Street,  
Near Taramani Railway Station  
Chennai-600 041,Phone:044-54511253  
E-Mail:Kathir@alcancetech.com

Ref: ALT-574-18

OFFER LETTER

Date: 6.02.2019

To

Mr.Vijay S,  
Prince Shri Venkateshwara Arts and Science College, Chennai.  
B.SC

Dear Mr.Vijay,

Alcance Technologies is pleased to offer you as **Data Analyst** and your CTC for the post will be **Rs,13,500** per month.

Your Joining date for training would be on 29<sup>th</sup> May 2019.

The appointment order would be issued after 12 days of training.

**Alcance Technologies Welcomes You!**

Note: This offer will expire by 30<sup>th</sup> May 2019.

**Your Reporting Address:**

The HR Department,  
Zealous Services,  
No 17/7, Shafika Building,  
Kodambakkam High Road, Nungambakkam,  
Chennai-600 034,

Reporting Time :9am

Received and accepted

With Warm Regards,

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

*Kathirevel*  
Kathirevel Ganapathiappan  
Director.

*"Exceeding the Expectations"*

# ORACLE Oracle India Private limited

Date: 29/03/2019.

Prince Shri Venkateshwara Arts and Science College.

**Mr. VIJAY KUMAR T**

**Sub: Offer Confirmation**

Greetings from Oracle India Pvt LTD. We are pleased to offer you a junior data analyst position in Oracle India Pvt LTD.

Your remuneration will be 20,000 to 30,000 p.m. You will be reporting to Bangalore office before June 17/06/2019 at 11 Am and complete the joining formalities.

Original Offer letter will be provided to you at the time of joining.

**Bangalore office address:**

**Oracle India Pvt. Ltd India Development Center Oracle Technology Park. 3,  
Bannerghatta Road Bangalore-560 029.**

**Best Wishes,**

*For Oracle India Pvt Lid,*

**Manish Kumar**

*Director HR*

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
COWRIVAKKAM, CHENNAI-600 072



RP - Sanjiv Goenka  
Group  
Growing Legacies



Date: February 16<sup>th</sup>,  
2019

**Sub: Offer of Employment**

Dear Vinitha,

We are pleased to make you an offer of employment at First source Solutions Limited ("Company"), for the position of **CSA, H2** at the company's Chennai office.

The break-up of the salary offered is provided below.

COMPONENT	AMOUNT (Rs)
Basic	5,000.00
House Rent Allowance	2,500
Special Allowance	2,261
Statutory Bonus/ Incentive/ Ex-Gratia *	2,452
<b>GROSS SALARY</b>	<b>12,213</b>
PF (12% of Basic) - Co. Contribution	600
Gratuity(4.8% of Basic)*	240
ESI (3.25% of Gross) - Co. Contribution	461
<b>RETIRALS</b>	<b>1,301</b>
Conduct Incentive p.m	2,465
<b>SALARY (p.m.)</b>	<b>15,979</b>
<b>SALARY (p.a.)</b>	<b>191,748</b>

**A. Statutory Applicability and other Allowances:**

- Gratuity will be paid in accordance with the Payment of Gratuity Act, 1972;
- Provident Fund contribution will be in accordance with the Employees' Provident Fund and Miscellaneous Provisions Act, 1952;
- Statutory bonus will be paid in accordance with the Payment of Bonus Act, 1965;
- Taxes as per the Income Tax Act, 1961 will be deducted in each month's salary. Please provide proof of income earned and tax computation sheet of your previous employment so that the same can be considered and appropriate adjustments made.

**B. Appointment Details:**

Date of joining	2 <sup>nd</sup> JULY 2019
Time of joining	1:00:00 PM

Statutory deductions & payments will be applicable in accordance with your eligibility under law. Any incentive / performance / variable, pay will be applicable as per your eligibility under company policies.

You will be given an appointment letter with the terms and conditions of your employment if you accept this offer and are appointed in the Company.

*B. Kalpana*

**PRINCIPAL**

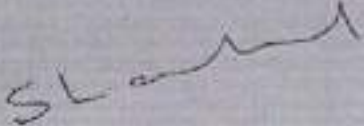
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

Your appointment in the Company is subject to the submission of documents as requested and a successful background verification check which will be conducted by the Company.


This offer is valid till July 20<sup>th</sup>, 2019 from the date of issue for your acceptance and will be rescinded by the Company in the absence of acceptance by you.

We hope that your association with the Company will be a long and fruitful one. Thanking You,

**For First source Solutions Limited**

.....  


**Shahul Karim  
SVP - Human Resources**

  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 072



Appointment Letter

Date:23/2/2019

To

VINITHA SOMASUNDARAM,  
Department of Computer Applications, Prince Shri Venkateshwara Arts and Science College,  
Gowrivakkam, Chennai- 600073.

**Subject: Appointment letter for the position of Software Trainer.**

Dear Sir,

We are pleased to inform that you have been selected for the profile of "Software Trainer ".You are requested to join our organization and we are offering you a remuneration of Rs.1,80,000/-year You will be posted in our head office, Chennai.

You are requested to report in 21<sup>st</sup> June 2019.If you do not report undersigned on this date, the job offer shall stand automatically withdrawn.

Regards

For,  
VR Careerz

**Dhanasekar Thotta,**  
Founder-Director  
VR Careerz.

For any Clarifications, you may reach our support team at 8056512398/ 6379992340/8144333322 or email us to [hr@vrcareerz.com](mailto:hr@vrcareerz.com)

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

#29, 1st Floor, 66, YesYes Arcade Complex, MTH Road, Ambattur OI, Chennai 600053

[www.vrcareerz.com](http://www.vrcareerz.com)

Date: 20<sup>th</sup> April 2019

Ref: KML/Appointment /2019/012

To  
Vinithe V  
16/37, Thiruvalluvar Salai,  
Thoramani - 113

Dear Mr/Ms.

**Appointment Order**

With reference to your application, interview you has with us and our subsequent offer letter to join with us on 7.05.2019, we have pleasure in appointing you for the position of **Junior Micro Biologist** in our company on the following terms and conditions.

This appointment is subject to all other terms and conditions mentioned in the offer letter. The place of posting will be at our Research Lab located at Door No.220/2, Earikkarai Street, Alappakkam, Chengalpet, District, Chennai-63.

The particulars of your CTC are as under

MONTHLY	ANNUAL
Rs.13,000	Rs.1,36,000

You are required to return the copy of this letter of appointment duly signed by you as a token of your acceptance of all the terms and conditions.

Wishing you a happy rewarding career with us

For KATTCHAMMAL RESEARCH LABS PVT. LTD.

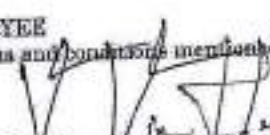
**K.ESWARAN**  
Managing Director



**DECLARATION BY THE EMPLOYEE**

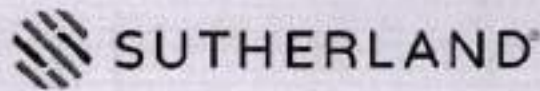
I accept the offer and appointment along with all the terms and conditions mentioned

Date: 20/4/2019.

  
Signature of the Employee

No.220/02, Earikkarai Street, Alappakkam, Chennai- 600 063  
Cell : 9500195986, 9952111623      Email : kattchammallabs@gmail.com

**B. Kalpana**  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.



January 5, 2019

Dear Vinodhini K,

**Congratulations! We welcome you to the family of Sutherland!**

With reference to the discussions you had with us, we are pleased to make an Offer of Employment with us as **Associate-CS Internet** in the Company. Please note that this position is subject to clearance of background verification. You need to submit all relevant documents for back ground verification within 10 days from your Date of Joining. In case you fail to submit the documents within the prescribed period we will initiate appropriate action against you as deemed appropriate by the Company. You are requested to join us **on or before January 7, 2019** on the following terms and conditions.

Your place of posting will be initially at **Chennai**. However during your employment with us you may be posted or transferred/attached to any other units/companies/ offices or clients of The Sutherland Group either in India or Abroad at the sole discretion of the Management.

Your emoluments by way of Annual Cost to the Company is **Rs.225,000.00** /- per annum (Rupees Two Lakhs Twenty Five Thousand Only), the details of which are given in the annexure of the appointment letter.

You shall report to **Jestin Joseph** of the company or any authorized person nominated by the company from time to time, who will in turn assign your role, duties and responsibilities in the company.

You may be required to work in shift system of the company as intimated to you from time to time.

You are governed by the "Sutherland's Code of Conduct as updated from time to time" of the company which are in force or may come in force from time to time. You will also execute a service and confidentiality agreement as applicable to employees of your category from time to time.

You would be on probation for a period of 6 months and either party can terminate this contract of employment in 15 days advance notice or pay salary in lieu of the same to the other party. On completion of 6 months, your services will be deemed to be confirmed automatically unless informed otherwise in writing. On confirmation, either party can terminate this contract for employment by giving 60 days advance notice or pay salary in lieu of the same to the other party. You understand and agree that if you do not complete the notice period the Company may be subject to losses or irreparable damages. Hence, the Company may, at its sole discretion, reject payment in lieu of notice period, and require you to complete the notice period in accordance with the employment contract, including any changes/amendments to the notice period, duly communicated to you without you having objected to the same within one month of such communication. If you fail to do so, the Company shall be entitled to sue you for specific performance of the contract as also claim ascertained damages.

Your employment is subject to successful and satisfactory clearance of background verification which is a continues process and if any discrepancy is observed during the course of background verification which is against the policies of the Company, we will take appropriate action including immediate cessation of your employment without any further liability to Company.

The company reserves the right to terminate your employment on grounds of unauthorized absence from duty, non-performance, misconduct, fraud, negligence, theft, willful violation of the

*B. Kalpana*  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
**GOWRIVAKKAM, CHENNAI-600 073.**



Sutherland Global Services Private Ltd.  
Annexure

Name of the Employee: Vinodhini K  
Designation: Associate-CS Internet  
Date of Joining: January 7, 2019  
Level: 1

Components	Rs. Per month	Rs. Per annum
<b>FIXED PAY (A)</b>		
Basic Salary	5,234.00	62,812.00
House Rent Allowance	2,617.00	31,406.00
Bonus	1,907.00	22,879.00
Medical Reimbursement	1,250.00	15,000.00
Special Allowance	3,197.00	38,366.00
<b>SKILL BASED PAY (B)</b>		
Skill Based Pay	750.00	9,000.00
<b>Gross Salary (A + B)</b>	14,955.00	179,463.00
<b>PERFORMANCE INCENTIVE (C)</b>		
Performance Incentive	2,750.00	24,750.00
<b>STATUTORY BENEFITS AND INSURANCE (D)</b>		
Employer's Contribution to PF	1,481.00	17,767.00
Gratuity	252.00	3,020.00
<b>CTC ( A + B + C + D )</b>	18,750.00	225,000.00
Net Salary (Gross-PF-ESI)	13,363.00	160,350.00
Potential Earning (Net Salary + Performance Incentive)	16,113.00	185,100.00

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

Performance Incentive	<p>You will become eligible for PI, after completion of 2 calendar months from your start date at Sutherland. Your PI will be paid against achievement on the target/s set by the company, on a time to time basis. PI is processed and paid 60 days from the completion of the performance period.</p> <p><b>Example 1:</b> If DOJ on 1st of any Month, then PI eligibility would be from 3rd Month and paid along 5th Month Salary</p> <p><b>Example 2:</b> If DOJ is on 2nd onwards of any Month, then PI eligibility would be from 4th Month and paid along 6th Month Salary</p>
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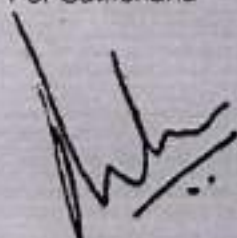
Gratuity	Gratuity amount shall accrue annually, and the eligibility will be only on completion of 5 years of continues service with Sutherland and payable at the time of Final Settlement of Accounts
Insurance Coverage	<p>Sum insured under Accident Insurance is Rs.500,000/-,</p> <p>Medicclaim is Rs.200,000.00/- for self only.</p> <p>Group term Life Insurance coverage of - Rs 500,000.00 for self only.</p>
ESI	If your ESI wage (Gross – Bonus) is less than or equal to 21000/- per month, an amount equivalent to 0.75% of your gross salary will be deducted towards ESI every month – For details you may contact your Program HR Executive

We at Sutherland have the privilege to have you with us and personally welcome and wish you a very successful career with us and reaffirm our complete confidence in your ability to find professional and personal satisfaction here. All who met you agree you will be a fine asset to the company.

Best wishes for a long, happy and rewarding career with us

Sincerely,

For Sutherland



**Thendral Rajendran**

**Associate Vice President - Talent Acquisition**

I have read the contents of this letter and accept the offer of employment with the terms and conditions mentioned above and the enclosed annexures.

*B. Kalpana*  
**PRINCIPAL**  
 PRINCE SHRI VENKATESHWARA  
 ARTS AND SCIENCE COLLEGE  
 COWRIVAKKAM, CHENNAI-600 072



**American  
Megatrends**  
Invent Future

12<sup>th</sup> April 2019

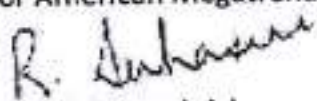
Dear R.VINODHINI,

We are pleased to offer you the post of **System Software Associate - Trainee** in our organization. The terms and conditions of the offer are as below. You are expected to join on or before **19-Aug-2019**, Please note that the offer is not valid beyond the agreed joining date unless otherwise with your valid reason in written and subject to company's acceptance of your reason in this regard.

1. Designation : System Software Associate - Trainee
2. Probation : You will be on probation for an initial period of 6 months, which can be extended or reduced at the sole discretion of the management. Until such time as you are informed in writing of your confirmation, you will continue to be on probation.
3. Bond : You will be required to sign a Bond with American Megatrends India Private Limited for **3 years for Rs.2,00,000 (Two Lakhs Only)**
4. Notice Period : During probation, the appointment is terminable by either side by giving 30 days 'notice in writing or payment of 30 days salary in lieu thereof. After confirmation the appointment is terminable by either side giving 45 days' notice in writing or payment of 45 days salary in lieu thereof.
5. Rules and regulations : This offer is valid based on report pertaining to background verification, submission of your Passport, Pan Card, Aadhar Card, course completion certificate or convocation certificate, conduct certificate and 4-wheeler Driving License. Your acceptance will be by conformance to abide the rules, regulations and guidelines of the company which is subject to amendment from time to time.
6. Compensation : You are entitled for an annual pay of **Rs.2,00,000 (Two Lakhs Only) Per Annum**. The detailed pay structure will be given to you on your date of joining.

We welcome you to AMI India family and look forward for a long and mutually beneficial association.

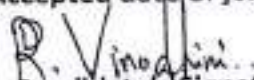
For American Megatrends India Pvt. Ltd

  
Suhasini Ramakrishnan  
Vice President - HR & Quality

  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
**GOWRIVAKKAM, CHENNAI - 600 973.**

Offer Accepted

Accepted date of joining

  
Candidate's Signature

**American Megatrends India Private Limited**

An ISO 9001:2015 & ISO 27001:2013 Certified Organisation  
Kumaran Nagar Semmenchery, Off Rajiv Gandhi Salai (OMR), Chennai-600119, India  
Tel: [91] 44-66540922 Fax: [91] 44-66540900t www.amiindia.co.in  
PIN- 180006TM 1 80407007776



Miss. Vinoth  
Prince Shri Venkateshwara Arts and Science College, Chennai.

Congratulations on taking your first steps towards a successful and rewarding career with eNoah. Further to our discussion, we have pleasure in provisionally offering you the position of **Associate-Voice Process-US Shifts**. Your joining date will be after your graduation completion within 15 days.

Your training period will be for 60 days from the date of joining. After successful completion of training, your employment with eNoah will be confirmed. During the training period, you will be paid a stipend of Rs.12,000 per month. You will be initially placed at Chennai/Indore in line with our business needs. Your overall earnings will be Rs.2,30,000/P.A. (approx.) which will include your night shift Allowance Rs.24,000/P.A. will be paid subject to attendance.

Please submit the following documents in person during your DOJ will be after your course completion and the training at our office premises.

- ID Proof, Address Proof (PAN card & AADHAR card mandatory)
- Proof of educational qualifications till last semester mark sheet,
- Updated Resume & Passport size photograph (softcopy);

Upon receipt of the above documents, an appointment letter with a detailed salary break up of your compensation and HR policy extracts will be issued to you after the completion of our training and you will have to sign training agreement for 1 year for the job training and deployment into projects. This offer is valid Subject to the following:

- Genuinity of the documents submitted by you;
- Satisfactory reference checks and Acceptance to the work commitment
- Pre-employment medical health examination.
- Ability to pass the initial pre-assessment done during the training period.

In exceptional circumstances like business impact, breach of discipline, low productivity and poor quality of work, company reserves the right to withdraw this offer or to terminate your service & eNoah will not be responsible for any liability arising thereof.

We look forward to welcome you onboard!

Best Regards,  
For eNoah iSolution India Private Limited

Rajesh Kumar G  
Senior Manager - Human Resources

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

**eNoah iSolution India Private Limited**

Regd. Office: Elnet Software City, 3rd Floor, Rajiv Gandhi Salai, Taramani, Chennai-600113, India. Phone: +91-44- 40286900 1201 40 Fax: +91-44- 40286910. Coimbatore Office: Classic Towers, 8 Floor, Door No. 101, 15-47, Trichy Road, Coimbatore - 641018, India. Phone: +91-442-2301714  
Indore Office: NRK Business Park, Plot, 6038, Block No.3 1, Scheme No.54, PU, Indore - 452010



July 04, 2019

Vinoth Kumar R,  
No.4/108, Nehru Street,  
Ottiyambakkam, Chennai - 600130.

Dear Vinoth Kumar,

We refer to the discussions you had with us and are pleased to offer you a position in **Flextronics Technologies India Private Limited** (hereinafter referred to as "Company") as **Technician - GBS Engineering in Grade 22**. You will be working in **Night shift** and the Company in its sole discretion can change the shift as per business requirement. Your base location would be **Chennai**, subject to change as deemed by the company. We look forward to having you on board on **July 15, 2019** at **8.30am** at our **Chennai office**. The address is:

**Flextronics Technologies India Pvt. Ltd**  
Global Business Services, 6th Floor,  
Campus 5, RMZ Millennia Business Park,  
No. 143, Dr. MGR Road,  
Kandanchavadi, Chennai - 96.

Your Target Cash will be **INR 2,50,000/- per annum**. The enclosed annexure 1 would give you the breakup of your **TTC**. Please note that this offer shall be valid subject to your clearing the **Background verification check** as per the Company's policies. As discussed, you will be issued a detailed appointment letter once you submit the provisional certificate from the college. Your employment will be governed by the terms of the appointment letter issued to you. The provisional certificate copy needs to be submitted within **3 months** from the date of joining or **15 days** from the announcement of results or date announced by the university thereof, whichever is earlier. You agree to sign an **Undertaking** at the time of joining & will have to abide by the terms mentioned in the same. You would be reporting to **Rajesh Kumar Rajappan, Manager - GBS Engineering** on the date of joining; reporting is subject to change post joining, if required.

Please bring along the **original & 2 copies** of the below documents with you on your date of joining:

1. Aadhaar Card Copy
2. Print out of this Offer letter.
3. Three passport size photographs (Formal Attire in White Background)
4. ID Proofs (Voter ID, Driving License, Passport, etc.)
5. PAN card details (Mandatory). If you have applied for a New PAN card, kindly provide copy of acknowledgement receipt that it has been applied.

We would appreciate your returning the duplicate copy of this offer letter with the annexure duly signed by you as a token of your acceptance. We look forward to having you on board with us at the earliest.

Thanking you,  
For **Flextronics Technologies (I) Pvt. Ltd.**  
Global Business Services

Yathi Venkatesh  
Human Resources

**B. Kalpana**  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073

ANNEXURE 1

Name: Vinoth Kumar R  
Designation: Technician - GBS Engineering  
Grade: 22  
Compensation Structure:

	Component	Annual (INR)	
A	Basic	69,630	Taxable Component
	House Rent Allowance	34,815	40% of Basic for Non Metro Cities 50% of Basic for Metro Cities
	Medical Reimbursement	15,000	Taxable Component
	Education Allowance	2,400	
	Conveyance	19,200	Taxable Component
	Special Allowance *	70,770	Taxable Component
	Other Allowance*	0	Taxable Component
	<b>Cash Pay</b>	<b>2,11,815</b>	
	<b>Retirals</b>		
B	P.F*	21,240	Employer Contribution
C	Gratuity		As per legislation
	<b>CTC</b>	<b>2,33,055</b>	
D	Target Bonus**	16,945	
	<b>Total Target Cash</b>	<b>2,50,000</b>	

ESIC and Gratuity would apply as per Government rules and laws. Employer contribution is over and above your TTC.

**Flexible Benefits Plan:**

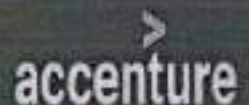
Component	Maximum eligibility per annum	Criteria for claims
Gifts Card	Rs. 4,500/-	Annually
Meal Card	Rs. 26,400/-	Monthly

(\*) - Please note that the above is not an additional component, it will be deducted from Special Allowance / Other Allowance. If cards are availed, then the cash portion of your salary will reduce to extent of cards chosen and PF contribution may change as per government regulations.

(\*\*) - You are eligible to participate in the Flex Bonus Program and the target bonus is a percentage of your gross salary. Actual payout level is dependent upon company performance and in accordance with the bonus plan for your organization."

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.

# BE YOURSELF, MAKE A DIFFERENCE.



16-Nov-2019

C6874560

Vishalini Raghunathan,  
No.121/76,Nehru High Road,Nanganallur,Chennai – 600061.  
Management Level - 13  
Sublevel - 2

Job Profile - Bus Process Delivery New Associate  
Job Family Group - Business Process Delivery  
Business Deal - Non-Contact Center

Dear Vishalini,

Based on our recent discussions with you, we are pleased to extend you an offer to join Accenture Solutions Private Ltd (hereinafter referred to as 'the Company') in Chennai, India as per the below terms and conditions:

Your employment with Accenture will be governed by the clauses mentioned in the attached 'Terms of Employment' (Annexure 2) effective from your date of joining. You are required to carefully read and understand these Terms of Employment before responding to this offer.

This offer is contingent upon successful completion of your current degree, awarded in the current academic year. You are required to produce the original pass certificate / mark sheet, to Accenture upon joining Accenture but no later than within 6 months of the result being declared by your institute. Failing which, Accenture may, in its sole discretion, elect to terminate or suspend your employment immediately.

On joining you may undergo a training program to acquire the knowledge to enable you to successfully perform to the expectations of the position for which you are being considered for employment. This offer and your employment with the Company are contingent upon you successfully completing the training program as per the satisfaction of the Company. Failing which, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

After acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug/alcohol/substance test based on the project you are deployed. This offer and your employment with the Company are contingent upon you completing particular tests as per the requirements of the Company and in the instance of failing these tests namely the drug/alcohol/substance test, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

In the event a government body/authority exercising its jurisdiction and statutory power/authority seeks information pertaining to any aspect of your employment, the Company shall provide such information to the government body/authority without any notification to you. The foregoing shall be applicable to information pertaining to your employment being shared in pursuance of statutory requirement s/compliance. You may belong to this category and your details will be disclosed to these authorities.

To indicate your acceptance of this offer and employment with Accenture, please submit a copy of this letter and all relevant Annexures with your signature on each page. In addition, please provide all the documentation identified in Annexure 4 'Documentation'.

At Accenture, the health and well-being of our people, our clients and the community is our top priority. We are also committed to complying with all government safety protocols as we bring our people to our offices. Before onboarding, we strongly encourage you to take both doses of the COVID-19 vaccine as per government prescribed timelines.

Version 8.0 July 2019

1

Reference Id: 6ed49d82-4076-4b85-b32d-sacacbbe4415\_2Signed By: Jal Rumi Master

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

You will be expected to work from the office in the location tagged to your role. In the current circumstances you may be allowed to work from home temporarily based on your assigned project. This offer is contingent to the above-mentioned agreement.

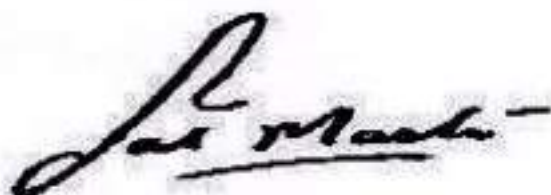
This offer is contingent on us working together to determine an appropriate start date for your employment. The terms of this letter and this offer are valid for seven (7) days from the date of this letter. If we do not receive the above requested documents from you before the expiration of this period or after receiving your acceptance of this offer if you do not join the Company on a mutually agreed date of joining, or if, we are unable to set an alternative date, the terms of this letter and this offer will be deemed to have been rejected by you, unless otherwise communicated to you by the company in writing. The Company at its sole discretion (including but not limited to unforeseen circumstances like a pandemic or natural calamities) may extend or defer the start date of your joining, for which deferment you will be duly informed. Your joining date and employment with the Company will then start from such deferred/extended date.

Your annual total cash compensation will be **INR 223880** and will be structured as per the attached Annexure 1 'Compensation Details'. This will continue to be applicable until further communication on the same. All payments to you will be subject to deduction of tax at source as per the prevailing laws and necessary deduction of statutory amounts payable in your case. The terms of employment, accompanying annexures, schedules to this letter, together constitutes the terms of offer being made to you.

You agree and affirm that the information (personal or otherwise) shared by you at the time of registration and in the employee application form (EAF) is accurate, factually correct, and complete and no material information has been withheld by you. Accenture is providing this offer of employment basis preliminary information & documentation provided by you at the registration stage. You understand and acknowledge that this offer & your employment with Accenture shall be subject to further verification of details and materials/ documents provided to Accenture as well as any further verification deemed necessary to finalize your candidature. You may also be during your course of employment required by the company to provide documentation and information from time to time, you shall provide the same within the timelines prescribed by the company. Non furnishing of mandatory document/s within the specified time shall result in termination of employment.

Vishalini, we look forward to hearing from you regarding your decision to join our team. In the meantime, please do not hesitate to call g.p.ramachandran at 9651715217 should you have anything you would like to discuss further.

We believe you have a successful career ahead of you and look forward to your joining us.  
Yours sincerely,



Jal  
Managing Director - Accenture Operations in India & Sri Lanka

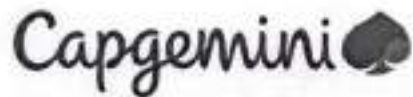
ACKNOWLEDGED AND AGREED:

\_\_\_\_\_  
[Insert full legal name]

Date: \_\_\_\_\_

Candidate's signature B. Kalpana  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
GOWRIVAKKAM, CHENNAI - 600 073.





Capgemini Technology Services India Limited  
Plant 2, 'C' Wing, 1<sup>st</sup> Floor, Godrej IT Park,  
Godrej & Boyce Compound, Gate No. 2,  
L.B.S. Marg, Pirojshanagar, Vikhroli (West),  
Mumbai-400 079, Maharashtra, India.  
Tel: +91.22.6686 0500 | Fax: +91.22.6755 7066  
www.capgemini.com

**Date: 12/14/2018**

**Ref No: HR/Campus/20180676**

**Ms. Viveka V**  
**Prince Shri Venkateshwara Arts And Science College**

#### Offer Letter

Dear Viveka,

With reference to your interview conducted by us at SRM University, Chennai, we are pleased to inform that you have been shortlisted for the position of **Associate** and **A3** with **Capgemini Technology Services India Limited.**, (hereinafter referred to as "Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in Annexure 1 to this letter.

The date of joining shall be subject to your successful completion of all curricular requirements as laid down by the University/Institute for award of the degree/diploma subject to the minimum passing percentage/grade/rank/class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your final semester degree/diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting.

*B. Kalpana*  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
**GOWRIVAKKAM, CHENNAI - 600 073.**

## OFFER LETTER

Dear Yamini K

Congratulations

You have been provisionally selected for the post of Trainee Billing in our organisation. You have cleared a highly selective process that aims to identify the most valuable of candidates with high potential to succeed in their career.

- Your total compensation package on a cost to company basis will be 1,56,000 INR (One lakhs fifty six thousand) per annum.
- Please find your compensation package enclosed in "Annexure 1" of this letter.
- You will be informed of your date of joining upon your successful completion of your graduation and suitable availability of training schedules.
- As a Trainee Billing, you will undergo one month of classroom training.
- The company reserves the right to confirm your employment at the end of the probation period. Confirmation of employment will be based on your performance during the training and the probation period.
- Please provide your acceptance to the offer within the next 7 days. Failure to do so will automatically revoked the offer.

You are also requested to return the enclosed copy duly signed as a token of your acceptance to the terms and conditions of your employment. We hope this will be the beginning of a and successful career with long us and for our mutual growth.

We wish you all the best for your professional career ahead!

For **Quintessence Business Solutions & Services pvt Ltd.,**

S.Sujitha

GM- Human Resources

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWAPA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 072

# ARMSOFTECH PRIVATE LIMITED

C-9, Thiru Vi Ka Industrial Estate, Guindy, Chennai - 600 032.  
CIN:U72900TN2017PTC115929

Date: 14-2-19

## SUBJECT: INTENT TO HIRE / CONDITIONAL OFFER LETTER

Dear Yamini V

Congratulations!

We are pleased to inform that you have successfully completed the interview process and been short-listed for an offer employment with ARMSOFTECH PRIVATE LIMITED.

Your final offer is conditional by providing all the documents on time to the satisfaction of the company.

Position selected for	Process Associate
Work Location	Chennai
Proposed Date of Joining	08-7-2019
Salary (In CTC)	14,000/-

Kindly bring the following credentials on the date of joining.

1. Passport Size Photographs.
2. Self attested copy of Address Proof-2 copies (Aadhar card-Mandatory, Voter's ID, Ration card, Passport Driving License).
3. Copies of all educational certificates.

Note: if you don't have any marks sheet or certificate with you, you have to get a letter from your collage!

4. Family Members Date of Birth Details.
5. Self attested copy PAN Card.

Note:

1. Your appointment is subject to satisfactory reference checks and clearance from any secrecy/service agreements that you may have executed, which could have a bearing on your working with us.
2. Letter of Intent can be withdrawn by the Company if the candidate not joined at promised date
3. You are required to sign this indent, if the above two clauses has been satisfied.
4. Letter of Intent valid only for 14-Mar-19 from the date of issue.



FOR ARMSOFTECH PRIVATE LIMITED

Yamini

Acceptance of LOI

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

Ref/AS008/July/Chennai/VI

**OFFER LETTER-PRIVATE & CONFIDENTIAL**

**July 16, 2019**

K.Yashvanth Kumar,  
No.9,Bangalow Malai, Nehru Nagar,  
Chromepet,  
Chennai – 600044.

**Dear Yashvanth Kumar,**

**Welcome to A S Soft Technologies Private Limited.**

It was a pleasure meeting you to explore a career opportunity with A S SOFT TECHNOLOGIES PRIVATE LIMITED. Based on our discussions, we are pleased to offer you the position of **Associate Consultant, in Band1 and Level 1** with our organization. The gross compensation will be **INR 280000/-** (Rupees Two Lakhs Eighty Thousand Only) per annum. The details of the terms and conditions of the offer of employment are detailed in the enclosed annexure.

At **A S SOFT TECHNOLOGIES PRIVATE LIMITED** we believe we have a historic opportunity of building global world class company. We also believe we are very unique in several ways – our equal strengths in Applications, BPO and ITO; being a flat, open and communicative organization; our ethos that encourages, promotes and rewards empowerment; initiative; flawless execution and leadership. In return, we promise to provide you a platform to grow and fulfil your personal and professional goals. We look for professionals like you who would partner the future growth of the rganization. We are confident that with your skills, competencies and capabilities you would be a valuable addition to the team.

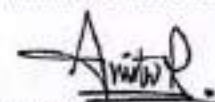
This offer of employment is contingent upon you fulfilling the background verification process that the organization will conduct. We look forward to you joining us at our Chennai office on August 05, 2019.

Please keep your recruiter informed, in case of advancement in the joining date.

Please endorse your acceptance by duly signing the duplicate copy of this letter on all sheets at the bottom on the right corner and return to the undersigned by either mailing it or handing it over toes.

**Yours Sincerely,**

**For A S SOFT TECHNOLOGIES PRIVATE LIMITED.,**



Anita Roselin  
Global Head-HRD



*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWAR  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

**A S SOFT TECHNOLOGIES PRIVATE LIMITED**

Level 5, Prestige Palladium Bayan, 129-140 Greams Road, Chennai, Tamil Nadu 600006  
+91 44 6620 5575 info@asoftware.net www.asoftware.net



## OFFER LETTER

Date: 24<sup>th</sup> April 2019

Dear Yashwanth A

Welcome to Synergy India!

It gives us great pleasure to offer the role of **Project Trainee** for which you have interviewed with us. The Total Annual Salary will be **INR 2,80,000 per annum**. The compensation and the other benefits that you would be entitled will be stated to you after the completion of 16 days of training with us. We request you to return the enclosed duplicate copy of the offer letter while joining the firm.

The date of joining with us will be any day on or before **10<sup>th</sup> Jun 2019**.

The role, in which you join us, is a very important one which will entail dealing with important and sensitive information, records and such other matters of the company, you are informed to maintain secrecy of the official matters.

We look forward to you joining our team. We are sure that you will have a bright career with our company. We take this opportunity to welcome you and your family into the folds of us.

Regards,

Mr. P. Vikram  
Human Resources

Signature of the Candidate: \_\_\_\_\_

Date: 3/6/2019

B. Kalpana  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
600 073



Appointment Letter

Date:23/2/2019

To

YOGALAKSHMI SARAVANAN,  
Department of Computer Applications, Prince Shri Venkateshwara Arts and Science College,  
Gowrivakkam, Chennai- 600073.

**Subject: Appointment letter for the position of Software Trainer.**

Dear Mam,

We are pleased to inform that you have been selected for the profile of "Software Trainer ".You are requested to join our organization and we are offering you a remuneration of Rs.1,80,000/-year You will be posted in our head office, Chennai.

You are requested to report in 21<sup>st</sup> June 2019.If you do not report undersigned on this date, the job offer shall stand automatically withdrawn.

Regards

For,  
VR Careerz

\_\_\_\_\_  
Dhanasekar Thotta,  
Founder-Director  
VR Careerz.

For any Clarifications, you may reach our support team at 8056512398/ 6379992340/8144333322 or email us to [hr@vrcareerz.com](mailto:hr@vrcareerz.com)

*B. Kalpana*  
**PRINCIPAL**

PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073

#29, 1st Floor, 66, YesYes Arcade Complex, MTH Road, Ambattur OI, Chennai 600053

HCL TECHNOLOGIES LTD.

Division: Business Services

B-34/3, Sector 59, Noida 301 301, UP, India

Tel +91 120 4364200, Fax +91 120 2589688

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi- 110019, India

CIN- L74140DL1991PLC046369

www.hclbpo.com

www.hcl.com

Date: June 27, 2019

**Private and Confidential**

**Yoganathan B**

**TypeIII M.S.Block Ii, CLRI State Quarters, Adyar,  
Chennai, Tamil Nadu,  
India – 600059.**

**Dear Yoganathan,**

Congratulations! With reference to your application and subsequent interview, we are pleased to make you an offer –cum - appointment with **HCL Technologies Ltd., - Digital Process Operations ("DPO" or "HCL" or "Company")** as **Process Associate**. You are required to report **on July 15, 2019 at 09:00 a.m.**, at the address: **HCL Technologies Ltd., - Digital Process Operations, Chennai-SEZ, SDB2 Sholinganallur 602/3.**

- Your annual compensation would be **Rs. 190000 Per annum**. A detailed structure of your compensation will be shared on your joining. Explanation of compensation structure and employee benefits have been detailed out in **Annexure B**.
- This is a system generated (offer and appointment letter) document. Agreeing to the terms and conditions in the workflow of iTap (Company's web-based application) is as good as signing of physical contract form on mutual agreement between you and the Company. It has legal binding as per the law if mutual trust is breached. You are requested to accept the offer within 07 days and mail the confirmation of acceptance to recruiter's email id syedmohamed.asadali@hcl.com , failing which the offer will stand null and void.
- Your employment may be subject to you being declared medically fit by a registered medical practitioner. Company shall request for the same as and when it is required, as per the Company Policies/ client requirement.
- All our operations function **24x7, 365 days in a calendar year**. Your working hours, number of working days in a week, weekly - off will depend upon the process requirements. Your working hours will be as advised to you by your superiors from time to time but **shall not exceed 48 hours** in a week. It is expressly agreed that if you fail to perform the work according to the scheduled working hours or you resort to stoppage of work, whether alone, or with others, you will be entitled to receive salary only in proportion to the working hours during which you actually performed work.
- In accordance with the authorization on your application, your appointment is subject to your clearance of Background Verification/Reference Check/any other test specified by the

*B. Kalpana*

**PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600**

Signature of the employee

**HCL**

HCL TECHNOLOGIES LTD.

Division: Business Services

B-34/3, Sector 59, Noida 301 301, UP, India

Tel +91 120 4364200, Fax +91 120 2589688

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi- 110019, India

CIN- L74140DL1991PLCO46369

www.hclbpo.com

www.hcl.com

Date: June 27, 2019

**Private and Confidential**

**Yoganathan R**

**Type III M.S. Block II, CLRI State Quarters, Adyar,  
Chennai, Tamil Nadu,  
India – 600059.**

**Dear Yoganathan,**

Congratulations! With reference to your application and subsequent interview, we are pleased to make you an offer –cum - appointment with **HCL Technologies Ltd., - Digital Process Operations ("DPO" or "HCL" or "Company")** as **Process Associate**. You are required to report **on July 15, 2019 at 09:00 a.m.**, at the address: **HCL Technologies Ltd., - Digital Process Operations, Chennai-SEZ, SDB2 Sholinganallur 602/3.**

- Your annual compensation would be **Rs. 190000 Per annum**. A detailed structure of your compensation will be shared on your joining. Explanation of compensation structure and employee benefits have been detailed out in **Annexure B**.
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- Your employment may be subject to you being declared medically fit by a registered medical practitioner. Company shall request for the same as and when it is required, as per the Company Policies/ client requirement.
- All our operations function **24x7, 365 days in a calendar year**. Your working hours, number of working days in a week, weekly - off will depend upon the process requirements. Your working hours will be as advised to you by your superiors from time to time but **shall not exceed 48 hours** in a week. It is expressly agreed that if you fail to perform the work according to the scheduled working hours or you resort to stoppage of work, whether alone, or with others, you will be entitled to receive salary only in proportion to the working hours during which you actually performed work.
- In accordance with the authorization on your application, your appointment is subject to your clearance of Background Verification/Reference Check/any other test specified by the

Signature of the employee

**HCL**



**HCL TECHNOLOGIES LTD.**

Division: Business Services

B-34/3, Sector 59, Noida 301 301, UP, India

Tel +91 120 4364200, Fax +91 120 2589688

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi- 110019, India

CIN- L74140DL1991PLC046369

www.hclbpo.com

www.hcl.com

left and relinquished your service. Such automatic relinquishment of the contract of employment shall be deemed as repudiation of the contract of employment by you and not as a termination of the service by the company. In such case the Company will initiate necessary action as per its policy, in that regard.

- You will be retired from service on attaining superannuation age of 58 years or earlier in case you are found physically and/or mentally unfit to work any longer or for continued ill-health as certified by the medical officer nominated by the Company.
- You are requested to submit 10 passport size photographs and the attested copies of the following documents, at the time of joining:
  - o School leaving certificate / birth certificate
  - o Educational qualification certificate (from 10th std onwards) along with mark sheets
  - o Passport (The first 4 and the last 4 pages)
  - o Relieving letter or duly accepted resignation letter from your present and previous employers
  - o Salary certificate from your present and previous employers

Please ensure to accept the Online Offer Letter once you have gone through all the clauses. Your acceptance to the Letter is mandatory before you report to joining.

Please note that no commitments other than what is mentioned in this letter & its annexure(s) will be applicable to you or entertained by us.

You are advised to go through the contents of this offer letter and the annexure(s) before signing the duplicate copy.

With best wishes and looking forward to a mutually fruitful association,

Yours sincerely,

For HCL TECH LTD BPO SERVICES



**Amrita Das**  
Senior Vice President  
Head-Global Rewards

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

Signature of the employee

**HCL**



## OFFER LETTER

Date: 24<sup>th</sup> April 2019

Dear Yuvaraj V

Welcome to Synergy India!

It gives us great pleasure to offer the role of **Project Trainee** for which you have interviewed with us. The Total Annual Salary will be **INR 2,80,000 per annum**. The compensation and the other benefits that you would be entitled will be stated to you after the completion of 16 days of training with us. We request you to return the enclosed duplicate copy of the offer letter while joining the firm.

The date of joining with us will be any day on or before **10<sup>th</sup> Jun 2019**.

The role, in which you join us, is a very important one which will entail dealing with important and sensitive information, records and such other matters of the company, you are informed to maintain secrecy of the official matters.

We look forward to you joining our team. We are sure that you will have a bright career with our company. We take this opportunity to welcome you and your family into the folds of us.

Regards,

Mr. P. Vikram  
Human Resources

Signature of the Candidate: \_\_\_\_\_

Date: 03/06/2019

*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.



## OFFER LETTER

Date:11/02/2019

Place: Chennai

Dear Yuvaraj V,

Congratulations, we are pleased to inform you that further to your excellent performance in subsequent interviews you had in OPPO Campus Recruitment 2019, you have been selected as Sales Trainer in Training Department. Your workplace will be Chennai.

You will be under a learning and development period of 2 months from the date of joining. During your learning period you will be deployed as OPPO New Trainee(ONT), your gross salary during your learning period will be Rs.12,000/- After successful completion of your learning period, your designation will be confirmed as Sales Trainer. Your Gross Salary during this period will be Rs.15,000/- Allowance Rs.3000/-

As Sales Trainer, you will be under probation period (1-3 months). After your successful completion of your probation period, you will be eligible for Gross Salary of Rs.15,000/-, KPI of Rs.5000(Max 100%)- and Allowance of Rs.3000/-

The company also provides employee benefits such as, Statutory benefits such as ESI & PF, Group Personal Accident Insurance, Training with pay, yearly twice promotion chance, Employee welfare Gifts, Team building activities, Festival gifts.

Please note that matters concerning salary & benefits are to be treated in strict confidence between you and the company and should not divulged to anyone else.

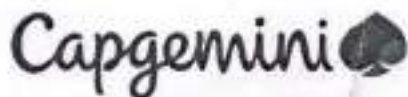
You are requested to bring the below mentioned documents for your joining process on 01/07/2019.

1. Aadhar Card (Mandatory)
2. Bank Passbook/Cancelled Cheque leaf (Mandatory)
3. Pan Card
4. 3-Passport size photographs
5. Educational Documents (Photocopies)
6. Experience letter (If any)

Welcome to OPPO. We look forward for mutually rewarding professional relation with you.

For BRO MOBILE TRADING PVT LTD

*B. Kalpana*  
**PRINCIPAL**  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI-600 073.



Capgemini Technology Services India Limited  
Plant 2, 'C' Wing, 1<sup>st</sup> Floor, Godrej IT Park,  
Godrej & Boyce Compound, Gate No. 2,  
L.B.S. Marg, Pirojshanagar, Vikroli (West),  
Mumbai-400 079, Maharashtra, India.  
Tel: +91.22.6686 0500 | Fax: +91.22.6735 7066  
www.capgemini.com

**Date: 12/14/2018**

**Ref No: HR/Campus/20180676**

**Ms. Yuvarani L**  
**Prince Shri Venkateshwara Arts And Science College**

**Offer Letter**

Dear Yuvarani ,

With reference to your interview conducted by us at SRM University, Chennai, we are pleased to inform that you have been shortlisted for the position of **Associate** and **A3** with **Capgemini Technology Services India Limited.**, (hereinafter referred to as "Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in Annexure 1 to this letter.

The date of joining shall be subject to your successful completion of all curricular requirements as laid down by the University/Institute for award of the degree/diploma subject to the minimum passing percentage/grade/rank/class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your final semester degree/diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting.

*B. Kalpane*  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
**GOWRIVAKKAN, CHENNAI - 600 073.**

**ANNEXURE 1**

**Yuvarani L**

**Associate and A3**

Your all-inclusive annual target compensation (on a cost to company basis) will be **INR 2,10,000/- (Rupees Two Lakhs Ten Thousand only)** which would comprise your salary, applicable statutory benefits, bonus, if any, and/or any incentives as applicable to you. Your compensation shall be paid on a monthly basis, in arrears. The Company shall deduct tax at source at the time of making payment.

**Sayyad Asad Kadri**  
**Senior Director – Recruitment**

*B. Kalpana*  
**PRINCIPAL**  
**PRINCE SHRI VENKATESHWARA**  
**ARTS AND SCIENCE COLLEGE**  
GOVINDAVARAM, CHENNAI - 600 073.  
**Signature:** \_\_\_\_\_  
**Candidate Name:** Yuvarani L  
**Date:** \_\_\_\_\_